



2023 TRAILERED BOAT Haul Out and Decommissioning Form

Name(s) _____
 Address _____

 Email _____
 Phone Number(s) _____

Vessel Name _____
 Length/Manufacturer _____
 Key/Combo _____
 Insurance _____
 Slip/Marina _____

YOUR ACCOUNT MUST BE PAID IN FULL, PROPER INSURANCE, AND CC ON FILE PRIOR TO YOUR BOAT'S SERVICE

STORAGE LOCATION

Storage at the Washburn Marina
Must attach separate Land Storage License
 Offsite Indoor Storage on Premises

SCHEDULING INFORMATION - SPECIFY A DATE

Drop Off Date: _____
 Pick Up Date: _____

WINTERIZING AND DECOMMISSIONING SERVICE REQUEST

Service is typically performed within 72 hours of hauling or delivery of boat to the marina; times may vary depending on necessary parts. Owner will be notified prior to beginning any unforeseen service. The Marina will accept delivery after 10/1/23 but cannot be responsible for damage due to possible freezing or incimate weather. **Labor Rates:** All services provided at \$120/hour plus materials.

MECHANICAL MAINTENANCE

Please be sure batteries are charged at delivery. Add'l charges will accrue if batteries are not able to start engine. PLEASE PROVIDE AS MUCH ENGINE INFORMATION ABOVE AS POSSIBLE TO EXPEDITE PARTS ORDERS.

ENGINE MAKE/MODEL: _____
 ENGINE SERIAL #: _____

Outboard Service Includes changing lower gear lubrication, fogging engine, grease prop shaft, grease engine, steering cables, & visual inspection.

Outboard 2-Stroke Service & Winterizing
 Up to 60 hp
 61 hp & up

Outboard 4 Stroke Service & Winterizing
 Up to 50 hp **WINTERIZE ONLY**
 51 hp & up
 Oil Change

Inboard/Outboard Service: Includes:
Engine: changing oil & filter, changing fuel filter, fogging gas engine, inspect fluid levels & belts, drain block, run non-toxic anti-freeze through engine
Stern/Outdrive: pull outdrive to grease U-joint & gimbal bearings!(if serviceable), grease prop shaft, inspect bellows, change lower unit oil, replace drive gasket, check alignment, general inspection

FULL I/O SERVICE	PARTIAL I/O SERVICE
Engine Only	WINTERIZE ONLY
Stern/Outdrive only	
Both engine & outdrive	Gear Lube ONLY
Impeller Change	

OTHER DECOMMISSIONING SERVICES

Move boat from slip, haul, hold for pick up
 Haul boat from ramp, hold for pick up
-Hauled boats must have straps and operational winch with trailer.

LAND STORAGE AVAILABLE – SEE BACK SIDE
 Pressure wash bottom, waterline down
 Install canvas cover on boat
 Shrinkwrap boat – use additional form

Unstep mast
 Drain and winterize water system
 Pump out and winterize head
 Charge & test batteries – price each
 Disconnect batteries – price each
 Winterize house AC Shower
 Add fuel stabilizer (mat'l not included)
 Pull drain plugs

ADDITIONAL SERVICE REQUESTS AND INFORMATION:

PLEASE READ CONTRACT ON REVERSE SIDE AND SIGN BELOW FOR AUTHORIZATION

Authorized Customer Signature

Date

Marina Staff Signature

Date

2023 TRAILERED BOAT STORAGE RATES

The Washburn Marina offers outside storage opportunities to our trailered boat customers. A separate contract will be provided for this service. Should you request storage, a contract will be issued to you immediately.

OUTSIDE STORAGE: October 1, 2023 through May 31, 2024

Boat and trailer \$16.00 per foot.

INVOICING AND PAYMENT

Upon completion of haul out and servicing, invoices will be issued with payment in full due upon receipt.

Service Department Work Order Terms and Conditions

Any and all work orders, formal or informal, requested of and provided by the Washburn Marina Service Department (WASHBURN MARINA) are subject to the following terms and conditions which, together with the text and numbers on such work orders, constitute the entire agreement between Washburn Marina and the vessel described and its Owner/Owners.

1. WASHBURN MARINA agrees to service vessel in a good and workmanlike manner, and the Owner agrees to pay WASHBURN MARINA for said work, labor service and materials, at WASHBURN MARINA's quoted price or Time and Materials including change orders and/or additions which have been made to described work order with Owner's consent. Change orders and/or additional work orders shall be handled separately from the original work order in work performed and payment. These terms and conditions are incorporated in all change orders and additional work orders.
2. WASHBURN MARINA warrants the workmanship (with the exception of equipment manufactured by others, with respect to which items, the warranties against defects in material and workmanship by the builder/manufacture are the sole warranties, expressed and/or implied, pertaining to the sale of such equipment, and with respect to which, the responsibility of these warranties is accepted by Owner) to be free of defect for a period of ninety days after completion. Any consequential damages are hereby expressly excluded, unless such exclusion is prohibited by Wisconsin law. Liability in cases of defective workmanship is limited to the proper repair and/or replacement of said items. WASHBURN MARINA reserves the right to correct and repair any claimed damages or defects. In the event another party corrects these items, all warranties and claims are void.
3. WASHBURN MARINA staff is authorized by the Owner and covered under the vessel insurance provided by the owner to operate said vessel as necessary to facilitate repairs. WASHBURN MARINA shall proceed with reasonable due diligence to perform the work as described but is not liable for any delays.
4. WASHBURN MARINA shall not be responsible for any damage to vessel while work is being performed, as it relates to damage to or loss of any articles of personal property, gear, or other items left aboard the vessel while Owner is not aboard. Washburn Marina does not provide insurance for the vessel. At all times, Owner will have the vessel insured by complete marine coverage at a minimum of \$500,000 and shall furnish WASHBURN MARINA with a current certificate of insurance. The Owner represents that his/her vessel is in safe and seaworthy condition and that it will be maintained in such a condition during the entire length of this work order and any extension thereof.
5. Payment for invoices is due upon receipt. In the event payment in full is not made within 30 days of the monthly billing date, pursuant to the provisions of the Wisconsin Consumer Credit Act, WASHBURN MARINA shall treat this transaction as an open-end consumer credit transaction. In the event the entire unpaid balance is not paid within 30 days of the following monthly billing date, the Owner is informed as follows:
 - a. ANNUAL PERCENTAGE RATE: A finance charge of 1.5% on the unpaid balance due, not paid within 30 days of the monthly billing date, will be assessed.
 - b. No annual fee will be imposed by WASHBURN MARINA
 - c. No other charges or fees will be imposed by WASHBURN MARINA for offering this open-ended credit plan.
6. WASHBURN MARINA reserves all rights against the vessel and personally against the Owner for payment of all charges and to maintain possession of items related to the work order and/or vessel until all charges have been paid in full. Specifically, the provisions of Wisconsin Stat. 779.43, liens for keeper of marinas, et al, shall apply, along with the provisions of Wisconsin Statute Chapter 780, liens against vessels.
7. The Owner agrees that differences of opinion about whether particular charges are justifiable or fair, or about whether any particular work was properly done, do not and shall not entitle the Owner to such claimed difference of opinion as a basis for the refusal to pay any amounts charged by the Marina under this work order. All claims and complaints of every kind which the Owner and vessel shall be entitled to make against WASHBURN MARINA NOT in connection with this work order shall be handled separately and independently from this work order.

All Washburn Marina Service Department work requests and work orders are subject to all the above terms and conditions. In requesting and/or signing and/or executing a work request and/or work order, the Owner acknowledges that he/she has read and understands and agrees to these terms and conditions.

07/18/2023