



August 20, 2019

RE: Haul Out 2019 – INSIDE STORAGE

Greetings:

Thank you for another great boating season! As we come to the close of August, we are preparing for haul out. Please find all the information below and the forms attached. Our forms are now also available online at washburnmarina.com/launch--haul as fillable Adobe PDF files.

HAUL OUT: Haul out begins mid-September and is in full swing after the 1st of October. If you are not a Washburn Marina dockage customer, please call ahead to make arrangements for a slip. Dockage requirements exceeding one day will be charged at \$1.25/boat foot/day. The haul out form is attached and is available as a fillable PDF on our [website](http://washburnmarina.com). When you complete your Haul-out Form, **please indicate when you expect to launch in the spring.** This will assist us in placement of your boat for access at launch.

We ask that you return the signed forms by September 15, 2018 to allow us time for scheduling. Scheduling will begin after the September 15th due date, based on those received first getting preference. Haul out requests prior to Sept 15 will be scheduled right away. Once we have you scheduled, you will receive a confirmation email or call telling you what your haul out date is. We will try to give you an indication of whether it will be in the morning or afternoon, but please be prepared for possible changes due to weather or other circumstances. Winterizing services will typically be provided prior to your haul-out or at that time.

PRESSURE WASHING: We provide pressure washing of the bottom as part of haul out and now offer pressure washing of the hull sides and cabinhouse for an additional fee. This is recommended for boats that will be waxed while stored inside the buildings as running water from a hose is not allowed.

LAUNCH: Launch 2020 forms will be distributed mid-March. At that time you will select the commissioning services you require as well as your desired launch date. Please indicate on the haul-out form your anticipated launch date by week. Should a spring move be required due to a change in requested launch, a minimum \$150 fee will be charged.

PAYMENT: Fees for haul out and launch, along with servicing are collected in the fall. You will receive an invoice shortly after your haul out and servicing has been completed. Final costs are determined based on measured boat size and services provided.

DECOMMISSIONING: The Service Technicians are preparing to take care of your decommissioning needs. It is much easier for us to perform some of the services prior to the hustle and bustle in October so much of the mechanical services will be done prior to haul out. Due to time constraints we are typically unable to perform additional services that have not been requested in advance on the day of your haul out.

WINTER WORK REQUEST: The Washburn Marina Service Department is fully staffed and tooled, ready to take on any project for your boating needs. We have excellent fiberglass, gelcoat and painting service, our ABYC certified mechanics are skilled and knowledgeable about engines, electronics and boat systems. We are also a Raymarine dealer and service center. A Winter Work Request can be found on our [website](http://washburnmarina.com). We **OFFER FREE QUOTES.**

Should you have any questions, please do not hesitate to contact us. We are open 7 days per week with **FANTASTIC SAVINGS** in our Ship Store as we have blow out prices beginning Labor Day weekend.

Sincerely,

Michelle Shrider

Michelle Shrider, CMM
General Manager

IMPORTANT DATES & INFORMATION

- **Forms are due by SEPTEMBER 15, 2019 WITH CURRENT CERTIFICATE OF INSURANCE**
- **Firm scheduled dates are made with a signed haulout form, not verbal or email notes**
- **Pre-haul out service (oil/filter & fuel filter changes) must be done prior to Sept. 30, 2019**
- **Confirm your boat insurance is on file with the Marina Administration**

WASHBURN MARINA

2019 Haul Out Information

Our goal at the Washburn Marina is to make the haul out and winter storage a secure and reassuring experience. It is the least we can do since it is never a boater's favorite time of year. To make the process go easier and smoothly note the following:

- TARGET HAUL OUT COMPLETION DATE: October 31, 2019
- SCHEDULED HAUL OUT DATES: We try to hold to a schedule and most days work out as planned, but sometimes the time will change. We can't provide an exact time, but if possible, we assure you it will be either morning or afternoon, we will do our best to keep it that way. We do not haul inside storage boats on Saturday or Sunday.
- SIGNED FORMS REQUIRED: Verbal requests for haul out do not secure your date. Only signed forms will be put on the schedule.
- OWNERS PRESENT AT HAUL OUT: We respect that you like to be present for the hauling and storing of your boat, we want to do things right for you. Please be on time and ready to go if you do plan to be present.
- DECOMMISSIONING SERVICES: Please don't ask for additional services the day your boat is being hauled out. We will likely have to say "no" and we don't want to do that.
- CRADLES, TRAILERS AND JACK STANDS: Let us know if you are in need of any services to your existing storage device(s) or if you are in need of a rental. Cradles, trailers and stands that are in good shape ensure that your boat will stay that way too. Unsafe cradles and stands, as determined by marina staff will not be used under any circumstances.

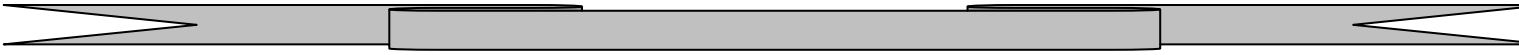


SHIP STORE END OF SUMMER BLOW OUT SALE

Starts Labor Day Weekend

Look for Discounts up to

50% off

- **Boat accessories**
 - **Maintenance supplies**
 - **Clothing/Personal Items**
 - **Many other products**
- 



2019 Haul Out and Decommissioning Form

Name(s) _____	Vessel Name _____
Address _____ _____	Length/Manufacturer _____
Email _____	Key/Combo _____
Phone Number(s) _____	Insurance _____
	Slip/Marina _____

YOUR ACCOUNT MUST BE PAID IN FULL AND THE PROPER INSURANCE PAPERS ON FILE PRIOR TO YOUR BOAT'S HAUL OUT

STORAGE LOCATION		STORAGE EQUIPMENT: Owner Supplied Rental	
Outside	Inside Storage- WWS	Cradle	
Off-site	Inside Storage- Dalquist Building	Jack Stands	(\$50each)
Other: _____		Trailer	N/A

HAUL OUT REQUEST

Haul outs are grouped together Monday through Friday and only these select 2019 Saturdays: 10/12 & 10/19. No Sat H/O for boats stored inside.

Preferred Date: _____ Owner Present YES NO (some services may be mandatory)
 Anticipated Launch: _____ Please note that this is for land storage placement, 2019 Launch Form is still required in the Spring.

DECOMMISSIONING SERVICES

Services listed below are OPTIONAL and charged at Time (\$102/hr) & Materials. Pressure washing below water line is complimentary.

PRE HAUL OUT MAINTENANCE & WINTERIZING

Services requested will be performed prior to haul out

ENGINES: Inboard I/O Mfr & Type: _____

- Oil and filter change
- Fuel filter change
- Transmission(s) fluid change
- Check closed system engine antifreeze

GEN SET: Mfr & Type: _____

- Oil and filter change
- Fuel filter change
- Check closed system gen set antifreeze
- Winterize AC/reverse cycle heat - # of units: _____

HAUL OUT AND FUEL DOCK

- Move boat to Travelift well
- Top off fuel: gas diesel # of tanks _____
- Stabilize fuel tanks with additive: tank(s) capacity _____
- Pump out head(s): # of tanks _____
- Unstep mast & Store (\$100 storage fee)
- Remove and store sails
- Open seacocks/drain plugs: # _____
- Other: _____
- Other: _____

WINTERIZE AND DECOMMISSION MECHANICAL

- Winterize engine(s)
- Winterize gen set
- Fog gas engine(s) Gen set
- Disconnect batteries # _____
- Remove batteries: Owner stored Marina stored \$25each

POST HAUL OUT MAINTENANCE

- Check outdrive fluid
- Remove IO unit, grease splines & U joints, check bellows, align, reinstall with gaskets.

PLUMBING AND OTHER

- Water system: DRAIN -or- DRAIN & WINTERIZE
- | | |
|---------------------|-------------------------|
| _____ # H2O tanks | _____ # of faucets |
| _____ # heads | _____ # holding tank(s) |
| _____ # bilge pumps | _____ # shower sump(s) |
| Bait well pump | Heat pump/AC |
| Ice Maker | Washdown pump |
| Water Heater | Other: _____ |
- Other: _____
- Shrink Wrap boat (use separate request form)
 - Cover with owner supplied canvas cover
 - Stow dinghy and other gear on-board or on cradle

ADDITIONAL SERVICE REQUESTS AND INFORMATION:

PLEASE READ CONTRACT ON REVERSE SIDE AND SIGN BELOW FOR AUTHORIZATION

Authorized Customer Signature

Date

Marina Staff Signature

Date

Office Use Only:
SpreadSheet
Contacted
Task Card

Washburn Marina

HAUL & LAUNCH ROUND TRIP FEE: Outside storage

35' and less: \$16.00 per foot length over all

36' to 48': \$18.00 per foot length over all

Boats over 48': quoted based on boat weight, equipment req'd to move boat and other services.

ADDITIONAL FEES AND TERMS:

- Addl lift straps over 2 qty: \$100/strap round trip
- Boats on jack stands requiring hydraulic trailer: \$100 one way or \$200 round trip
- Travelift transport to storage area: \$150 one way or \$300 round trip
- Haul and launch subject to Service Department Work Order Terms and Conditions as seen below.
- Pre haul out and decommissioning services will be invoiced separately after the services are performed.
- Certificate of Insurance for with liability of \$500,000, Washburn Marina listed as additional insured must be on file with the marina before any services are performed.

LAND STORAGE

Land storage Agreement is a separate agreement. Payment of land storage fees must be accompanied with signed agreement.

\$16.00 per foot length overall up to 48'

Recreational boats over 48', catamarans, trimarans & commercial vessels additional per foot fee. Call for quote.

INVOICING AND PAYMENT

Upon completion of haul out and servicing, invoices will be issued when service is provided and payment in full due upon receipt.

Service Department Work Order Terms and Conditions

Any and all work orders, formal or informal, requested of and provided by the Washburn Marina Service Department (WASHBURN MARINA) are subject to the following terms and conditions which, together with the text and numbers on such work orders, constitute the entire agreement between Washburn Marina and the vessel described and its Owner/Owners.

1. WASHBURN MARINA agrees to service vessel in a good and workmanlike manner, and the Owner agrees to pay WASHBURN MARINA for said work, labor service and materials, at WASHBURN MARINA's quoted price or Time and Materials including change orders and/or additions which have been made to described work order with Owner's consent. Change orders and/or additional work orders shall be handled separately from the original work order in work performed and payment. These terms and conditions are incorporated in all change orders and additional work orders.
2. WASHBURN MARINA warrants the workmanship (with the exception of equipment manufactured by others, with respect to which items, the warranties against defects in material and workmanship by the builder/manufacture are the sole warranties, expressed and/or implied, pertaining to the sale of such equipment, and with respect to which, the responsibility of these warranties is accepted by Owner) to be free of defect for a period of ninety days after completion. Any consequential damages are hereby expressly excluded, unless such exclusion is prohibited by Wisconsin law. Liability in cases of defective workmanship is limited to the proper repair and/or replacement of said items. WASHBURN MARINA reserves the right to correct and repair any claimed damages or defects. In the event another party corrects these items, all warranties and claims are void.
3. WASHBURN MARINA shall proceed with reasonable due diligence to perform the work as described but is not liable for any delays.
4. WASHBURN MARINA shall not be responsible for any damage to vessel while work is being performed, as it relates to damage to or loss of any articles of personal property, gear, or other items left aboard the vessel while Owner is not aboard. Washburn Marina does not provide insurance for the vessel. At all times, Owner will have the vessel insured by complete marine coverage at a minimum of \$500,000 and shall furnish WASHBURN MARINA with a current certificate of insurance. The Owner represents that his/her vessel is in safe and seaworthy condition and that it will be maintained in such a condition during the entire length of this work order and any extension thereof.
5. As required by this work order to facilitate repairs or confirm repair status, Owner authorizes WASHBURN MARINA full access to vessel and authorizes the mobilizing and moving vessel on the water or the land.
6. Payment for invoices is due upon receipt. In the event payment in full is not made within 10 days of the monthly billing date, pursuant to the provisions of the Wisconsin Consumer Credit Act, WASHBURN MARINA shall treat this transaction as an open-end consumer credit transaction. In the event the entire unpaid balance is not paid within 30 days of the following monthly billing date, the Owner is informed as follows:
 - a. ANNUAL PERCENTAGE RATE: A finance charge of 1.5% on the unpaid balance due not paid within 10 days of the monthly billing date will be assessed.
 - b. No annual fee will be imposed by WASHBURN MARINA
 - c. No other charges or fees will be imposed by WASHBURN MARINA for offering this open-ended credit plan.
7. WASHBURN MARINA reserves all rights against the vessel and personally against the Owner for payment of all charges and to maintain possession of items related to the work order and/or vessel until all charges have been paid in full. Specifically, the provisions of Wisconsin Stat. 779.43, liens for keeper of marinas, et al, shall apply, along with the provisions of Wisconsin Statute Chapter 780, liens against vessels.
8. The Owner agrees that differences of opinion about whether particular charges are justifiable or fair, or about whether any particular work was properly done, do not and shall not entitle the Owner to such claimed difference of opinion as a basis for the refusal to pay any amounts charged by the Marina under this work order. All claims and complaints of every kind which the Owner and vessel shall be entitled to make against WASHBURN MARINA NOT in connection with this work order shall be handled separately and independently from this work order.

All Washburn Marina Service Department work requests and work orders are subject to all the above terms and conditions. In requesting and/or signing and/or executing a work request and/or work order, the Owner acknowledges that he/she has read and understands and agrees to these terms and conditions.

08/16/19



WINTER WORK REQUEST FORM

No job is too big or too small for the Service Techs at the Washburn Marina. We are pleased to provide a quote – FREE OF CHARGE - to enhance or repair your boat.

Name(s)

Vessel Name

I am a current customer, my information is the same

Street Address

City State Zip

Vessel Insurance Company Expiration Date

Email

Key/Combo Summer Mooring Location

Phone Number(s)

Vessel Length Overall & Manufacturer

DESCRIPTION OF PROJECT REQUEST

*Feel free to contact us at 715 373 5050 to discuss the details or meet with you onboard to receive a full explanation of your work request at **NO CHARGE**.*

OWNER SIGNATURE: _____ DATE: _____

MARINA ACCEPTANCE: _____ DATE: _____

Our Service Department is professionally staffed and ready to serve your boating repair and improvement needs. We have qualified staff to provide these services and more:

- Engine mechanical, inboard, I/O, outboard, gas and diesel.
- Fiberglass, woodwork, painting, and sandblasting.
- Electrical, electronics and boat systems, including plumbing.
- Rigging and accessory installation with 20 ton crane & lift.
- Haul and launch vessels weighing up to 150 tons.
- 8500 square feet of indoor repair space.

FREE QUOTES
(715) 373 5050

